The regular meeting of the Community Services Commission was called to order at 7:00 p.m. by Commission Vice Chair Ramos.

1. **ROLL CALL**
   Present: Vice Chair Kathleen Ramos, Commission Members Christina Baird, Paul (Hon) Cheng, Jennifer Goode, Alex Henthorn and Nolan Sullivan.

   Absent: Chair Pamela Greaves

   Also Present: Director Kerry Walker, Recreation Manager Reggie Hubbard, Park Planner Hew Hesterman, and Public Works Manager Patrick Kinney

2. **PLEDGE OF ALLEGIANCE**
   Commission Vice Chair Ramos led the Pledge of Allegiance.

3. **APPROVAL OF AGENDA**
   Action: On a motion by Commissioner Goode, seconded by Commissioner Cheng, the Commission unanimously approved the agenda of the regular meeting of February 6, 2013, as written. (6-0)

   Motion: Commission Goode
   Second: Commissioner Cheng
   Vote: Unanimously approved

4. **APPROVAL OF MINUTES**
   Action: On a motion by Commissioner Henthorn, seconded by Commissioner Goode, the minutes of the regular meeting of November 7, 2012 were unanimously approved. (6-0)

   Motion: Commissioner Henthorn
   Second: Commissioner Goode
   Vote: Unanimously approved

5. **CORRESPONDENCE** – None

   Recreation Manager Reggie Hubbard introduced Lonnie Shipman as the new Recreation Supervisor at McBride Center. He also introduced Jackie Beecham as the new Recreation Supervisor at the Three Oaks Community Center.

   Lonnie Shipman addressed the Commission and talked about his previous 18 years of work experience as a Recreation Supervisor for the City of Palmdale in Palmdale, California. Lonnie expressed his excitement over the opportunity to work with everyone.

   Jackie Beecham also addressed the Commission and stated that she worked for the last 6 years for Southgate Recreation and Park District in Sacramento. Jackie commented that
she has over 12 years of recreational experience working for a number of smaller cities which include: City of Marysville and City of Yuba City. Jackie is also excited about working for the City of Vacaville and what a great opportunity it will be.

Commission Vice Chair Ramos welcomed the new Supervisors Lonnie and Jackie.

6. PRESENTATIONS
   A. POLICE ACTIVITIES LEAGUE (PAL)
   Stacy Andersen, Program Coordinator, introduced Brandy Aguayo who also works for the Police Activities League (PAL) program as a Program Specialist. They presented a PowerPoint presentation on program overview, program statistics, 2012 highlights, and the future of the Vacaville Police Activities League (PAL). Vacaville PAL is a registered 501c3 non-profit organization that was established in 1996. PAL strives to provide alternative activities to at-risk youth ages 7-18 while building a positive relationship between law enforcement officers, kids, and the community. The program provides fun and educational activities that include everything from boxing and judo to going to the movies or taking day trips.

   The PAL program provides full price and reduced fee memberships to eligible children based on household income. In 2012, PAL ended the year with 435 members, 55% of these members qualified for reduced fee memberships. Last year PAL had 53 full scholarship members that were referred by the Family Resource Center in Vacaville.

   The PAL program continues to apply for grants to subsidize their programs and activities as well as rely on Fundraising efforts. Their annual fundraisers included the 8th annual Crab Feed and the Run between the Cities. These events raised over $18,000 for the program last year. PAL Boxing and Judo programs run additional fundraisers to support their tournaments and trips. Last year the Vacaville PAL received a $15,000 grant from National PAL for their Youth Leadership Program.

7. BUSINESS FROM THE FLOOR - None

8. OLD BUSINESS - None

9. NEW BUSINESS
   A. SELECTION OF CREEKWALK PERFORMER COMMITTEE
   Action: On a motion by Commissioner Henthorn, seconded by Commissioner Goode, the Community Services Commission selected Kathleen Ramos to serve as a representative on the 2013 CreekWalk Performer Selection Committee.

   Motion: Commissioner Henthorn
   Second: Commissioner Goode
   Vote: Unanimously approved

   B. SELECTION OF VPAT SEASON OF SHOWS COMMITTEE
   Action: On a motion by Commissioner Sullivan, seconded by Commissioner Henthorn, the Community Services Commission selected Kathleen Ramos to serve as a representative on the Season of Shows Selection Committee for the 2013-14 series at Vacaville Performing Arts Theater (VPAT).

   Motion: Commissioner Sullivan
   Second: Commissioner Henthorn
   Vote: Unanimously approved
10. COMMITTEE REPORTS

A. GENERAL PLAN UPDATE STEERING COMMITTEE

On behalf of Commission Chair Greaves, Commission Vice Chair Ramos read an email from Chair Greaves stating that staff are actively working on updating documents to the City’s General Plan. The plan is to release the draft General Plan, draft Environmental Impact Report and draft Climate Action Plan sometime in March 2013. To learn more about the General Plan Update planning process, visit the City of Vacaville’s website at www.vacavillegeneralplan.org.

11. REPORTS OF PUBLIC WORKS MANAGER

Patrick Kinney, Public Works Manager, reported that Park staff is busy with graffiti removal, and winter pruning and tree trimming at most parks and around City facilities. Staff is continuing to perform pesticide application for weed control, and mowing of city parks is intermittent. Staff is preparing the ball fields for the upcoming season. Work is still in progress at both Nelson Park and Keating Park. Most of the work was done on field K1. The infield area was re-graded to improve drainage, irrigation repairs/improvements, and sod was installed. The first base dugout was also re-constructed.

At Andrews Park the driveway approach was reconstructed with a small approach for emergency vehicle access and sod was placed around the new driveway.

At Alamo Creek Park the border of the planter beds were redone, irrigation repaired, and bark mulch was placed in preparation for future planting.

At Lagoon Valley Park/Pena Adobe Park, the dog park was closed today to spray pesticides and to add more wood chips.

12. REPORTS OF THE PARK PLANNER

Hew Hesterman, Park Planner, shared photos and provided updates on the Cal Fire grant tree planting project along the bike path at Centennial Park. A public meeting was held for the residents on the back side of Centennial Park to address any questions/concerns they may have. Staff is still working with Solano Resource Conservation District to submit an Urban Greening grant to restore portions of Horse Creek and construct a bike path.

Hew reported that the first public pre-planning meeting of Corderos Park was held to determine what basic park amenities are most desired by the residents of North Village. Another meeting was recently held for the residents of North Pointe Apartments to get their feedback regarding the planning/development of Corderos Park. The results from the meetings were compiled and shared at today’s meeting. Staff will put together 2-3 park design alternatives and then meet with all residents to come up with the final preferred alternative. The park design will then be presented to the Commission in a public meeting for review.

Hew informed the Commission that the purchase of 1.27-acres of additional park land (dedicated for Corderos Park) from North Village Development, Inc. in the sum of $83,000.00 was approved by the Vacaville City Council on November 13, 2012.

Hew reported that the California Department of Corrections is considering building a new 792-bed correctional facility on the existing grounds. The proposal will be presented to the Vacaville City Council on February 12, 2013. If there are any questions and/or concerns about this subject, they can be addressed at the Council meeting.

Hew shared photos and informed the group that there have been several smash-and-grab auto burglaries along Butcher Road and the parking lot leading to the Lagoon Valley bikeway. Community Services staff have been approached to come up with solutions. The
Commission made several suggestions such as improving the existing parking lot, adding additional parking spaces, surveillance cameras, street lights and/or a kiosk to make the parking lot have more of a visually maintained atmosphere for a safer environment. “Prevent Theft” signs have already been placed in the area.

Hew provided answers to questions Commissioner Goode had about the dirt path (known as the ghetto trail) that roughly parallels Rocky Hill Road and also connects Brown Street to Rocky Hill Road. Hew stated that the ghetto trail is not recognized as a formal trail.

Hew mentioned that dispatch would like identifiers (mile markers) for the existing trails to enable callers to identify their location in case of an emergency. Volunteers could build these types of projects. Commission Vice Chair Ramos suggested turning this project over to PAL.

13. REPORTS OF RECREATION MANAGER
Reggie Hubbard, Recreation Manager, mentioned that residents of Vacaville should have received the new Community Services Department “Events Guides” in the mail. Check out the guide. There are plenty of programs and activities for all ages.

Reggie Hubbard, Recreation Manager, highlighted several upcoming events for ages 50+ at the McBride Center. The events include: Chinese New Year on February 22nd, Sock Hop on March 16th, Senior Prom on April 20th, Cinco de Mayo on May 3rd, Afternoon Tea and Fashion Show on May 11th. Reggie recognized Recreation Coordinator Audrey Calder for all her hard work and dedication with getting donations and keeping the cost down for these events. For additional information about these events, please contact the McBride Center at (707) 469-6660.

Reggie reported that staff is currently working on allocating baseball and softball fields to the Leagues. This process should be wrapped up soon. Also, staff met with the Travis Unified School District City to discuss the possibility of coordinating an ASES program at Cambridge School.

14. REPORTS OF DIRECTOR
Kerry Walker, Director of Community Services, suggested the Commission members choose a date/time for a facilities/parks tour(s) either on a Saturday morning or before a regularly scheduled Commission meeting. As a point of reference, the Spring 2013 Events Guide on pages 39-41 there is information on facility rentals, park rentals and park amenities. After a long discussion, the consensus of the Commission members is to take a facilities/parks tour on a Saturday morning. Staff will take care of all the details.

Kerry informed the group that the department received a preliminary draft of the Needs Assessment from the consultant. Staff will spend the next few weeks reviewing the draft copy and putting together comments/feedback for the consultant. In the near future, staff will report out on the findings of the Needs Assessment at a Community Services Commission Meeting. The Needs Assessment will be utilized by the City to update the Park and Recreation Master Plan.

Kerry shared a PowerPoint presentation (abbreviated report) on the 2012 Community Services Department Accomplishments, highlighting programs, classes, and events throughout the year. (Copies of the report in its entirety will be available on the City’s website.)

15. REPORTS OF COMMISSION
Commissioner Baird thanked everyone for their very informative reports. Commissioner Cheng informed everyone that the Vaca High Chess Club will be holding an
event on Saturday, March 9, 2013. He extended an invitation to the Commission members and staff to attend the event as guests of honor. Mr. Cheng will have tickets available at next month’s Commission meeting.

Commissioner Henthorn had no additional comments.

Commissioner Sullivan was very impressed with the department’s report and recognized the staff for their hard work.

Commissioner Goode commented that she was glad to see everyone back. Ms. Goode recognized staff for putting together such a great Events Guide and for offering such wonderful programs/events to our community.

Commission Vice Chair Ramos informed everyone that Cheating Daylight and Eddy Money is performing at the Vacaville Performing Arts Theatre on February 16th. Ms. Ramos thanked everyone for attending the meeting.

16. ADJOURNMENT
There being no further business before the Community Services Commission, the regular meeting of February 6, 2013 was adjourned at 8:14 p.m.

Respectfully Submitted

DeAnna Pinger
Recording Secretary